

# Competency Completion Quality Indicator (2016)



Unit of Competency	Enrolments	Completions	Rate
AHCAGB301A Keep records for a primary production business	13	11	85%
AHCBUS301A Use hand held e-business tools	23	21	91%
AHCBUS401A Administer finance, insurance and legal requirements	13	13	100%
AHCBUS403A Support and review business structures and relationships	20	19	95%
AHCBUS501A Manage staff	5	2	40%
AHCBUS506A Develop and review a business plan	3	1	33%
AHCBUS507A Monitor and review business performance	2	2	100%
AHCBUS508A Prepare and monitor budgets and financial reports	2	1	50%
AHCNAR506A Develop and implement sustainable land use strategies	3	2	67%
AHCOHS301A Contribute to OHS processes	9	7	78%
AHCOHS401A Maintain occupational health and safety (OHS) processes	15	12	80%
AHCOHS501A Manage Occupational Health and Safety (OHS) processes	3	2	67%
AHCWRK204A Work effectively in the industry	8	8	100%
AHCWRK205A Participate in workplace communications	9	9	100%
AHCWRK303A Respond to emergencies	14	12	86%
AHCWRK305A Coordinate work site activities	12	9	75%
AHCWRK306A Comply with industry quality assurance requirements	13	11	85%
AHCWRK313A Implement and monitor environmentally sustainable work practices	10	5	50%
AHCWRK401A Implement and monitor quality assurance procedures	14	8	57%
BSBADM502B Manage meetings	1	1	100%
BSBADM504B Plan or review administrative systems	5	4	80%
BSBCMM401 Make a presentation	15	9	60%
BSBCMM401A Make a presentation	9	9	100%
BSBITU306 Design and produce business documents	11	9	82%
BSBITU306A Design and produce business documents	13	13	100%
BSBITU404 Produce complex desktop published documents	16	11	69%
BSBITU404A Produce complex desktop published documents	13	13	100%
BSBLDR403 Lead team effectiveness	14	4	29%
BSBMGT502B Manage people performance	1	1	100%
BSBPMG522A Undertake project work	1	1	100%
BSBSMB403 Market the small business	1	1	100%
BSBSMB403A Market the small business	15	12	80%
BSBSMB404A Undertake small business planning	32	32	100%
BSBSMB406 Manage small business finances	17	9	53%
BSBSMB406A Manage small business finances	42	41	98%
BSBWOR402A Promote team effectiveness	21	12	57%
BSBWOR501B Manage personal work priorities and professional development	3	3	100%
BSBWOR502B Ensure team effectiveness	1	1	100%
CPCBC4001A Apply building codes and standards to the construction process for low rise building projects	38	38	100%
CPCBC4002A Manage occupational health and safety in the building and construction workplace	21	21	100%
CPCBC4003A Select and prepare a construction contract	36	36	100%
CPCBC4004A Identify and produce estimated costs for building and construction projects	38	38	100%
CPCBC4005A Produce labour and material schedules for ordering	21	21	100%
CPCBC4006B Select, procure and store construction materials for low rise projects	21	21	100%
CPCBC4007A Plan building or construction work	21	21	100%
CPCBC4008B Conduct on-site supervision of building and construction projects	21	21	100%
CPCBC4009B Apply legal requirements to building and construction projects	36	36	100%
CPCBC4010B Apply structural principles to residential low rise constructions	19	19	100%
CPCBC4011B Apply structural principles to commercial low rise constructions	19	19	100%
CPCBC4012B Read and interpret plans and specifications	38	38	100%
CPCBC4020A Build thermally efficient and sustainable structures	26	26	100%
CPCBC4024A Resolve business disputes	36	36	100%
ICAICT103A Use, communicate and search securely on the internet	8	5	63%
ICAICT206A Install software applications	5	4	80%
ICAICT208A Operate accounting applications	7	5	71%
TAEDEL301A Provide work skill instruction	29	22	76%
	<b>862</b>	<b>768</b>	<b>89%</b>